



## News Flash – November 3, 2009

### Professional Development Institutes

The data from PDtrack confirms that all identified full-time staff have not registered for an institute, and all part-time staff have not registered for one of the two required online courses. Rosters are rapidly closing. **All program directors and instructional staff must register by November 15, 2009.** If staff are not registered by that date, your program will not be able to complete the 2009-10 PD requirements and will not be in compliance with your contract. All institutes and online courses are posted on [PDtrack](#); additional ones will not be added.

If you have questions, please contact [Joyce Bullock](#).