

FEBRUARY 2006 GED UPDATE

Welcome to Adrian Parrish

KYAE welcomes to the GED staff Adrian Parrish. Adrian comes to KYAE from Spencerian College and Sullivan University. She fills the position vacated by Martha Dyer's transfer within CPE. Please welcome Adrian to the GED community when you call or respond to an e-mail.

Change of Password

The individual password for each chief examiner changed February 1, 2006. The state password remained the same.

Scoring Results

Students should receive results in 15 working days from date of testing. Please do not indicate results will be faster than 15 days. If the student receives results before the 15 days, they are pleasantly surprised. However, this is not always possible. Students continue to call the GED office stating they were told results would be available sooner.

GED Secondary Program

Fourteen school districts have notified KDE of intent to offer the GED Secondary Program. The districts are: Bardstown, Barren, Bell, Franklin, Graves, Jessamine, Laurel, Logan, Menifee, Murray Independent, Nelson, Somerset Independent, and Trigg. These school districts received an e-mail forwarded by KDE informing the district of the need to request KYAE approval to certify test readiness, have a distinct instructional program code assigned, and provide an authorized signature for the KYAE-6 form. To date only three districts (Bell, Graves, Jessamine) have done so. If you are testing students in the GED Secondary Program in the other 11 districts, please inform the school district to contact KYAE.

GED Secondary Program students have to have a minimum score of 430 on each subtest and an overall average of 470 on the OPT test.

Every student in the GED Secondary Program should have a completed GED Options for Selected Students Enrolled in Secondary Schools GED Testing Authorization Form (Options Form). This form is a condition of eligibility to test. If you have tested any students in this program who did not provide the GEDTS Option Form, please let the GED office know.

Check Your Test Surveillance Log

The purpose of the test surveillance log is to provide the official record of the test session. It provides the record of what test booklet each candidate had and

for how long. In the case of a suspected testing irregularity the surveillance log will determine the disposition of a particular test booklet.

The 2005 Examiner's Manual includes a new GEDTS sample surveillance log (Form L-80-1 and L-80-2). You may use this log. Since testing sessions vary in size and in the number of tests administered in a single session, you may adapt this form to your testing situation. Some test centers need a log that will record up to 20 examinees at a time. Other test centers need a log that has all five subjects on a single log. Whatever adaptations you make to the surveillance log, make sure it includes all the required information:

- A test surveillance log must be maintained for each test session. If the test is administered over two days, a separate log must be kept for each day. The log for each day must clearly identify only the examinees in the test room for that session.
- The log must include the names of the candidates along with the test form and serial number of the test booklet assigned to each candidate. In KY one test battery should be assigned to each candidate. At a test session, a candidate should normally receive all tests from the same battery.
- For the Writing test, the log must also include a space for recording the essay topic letter assigned to the candidate and the serial number from the writing answer sheet. If topic cards are used, the serial number from the topic card must also be recorded.
- The log must record the time the materials were issued and collected. For the two part tests, writing and math, you need an area to note the times for both part 1 and part 2 of the tests. As a practical time-keeping issue, the times the tests are due should be noted in addition to the actual times the test administration began and the times the tests were collected from individual candidates.
- You may include additional information such as seating assignments, as needed.
- The log should be retained for three years after the end of the contract year.
- The information is recorded on the log during the test session as tests are issued and collected.
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Next Examiner Training

The next training is scheduled for Thursday March 30. Contact Adrian Parrish if you have a new examiner or an examiner who wants to update.
