

Appendix B: LETCHER COUNTY ADULT EDUCATION CENTER SCHEDULE AT-A-GLANCE

	Mondays	Tuesdays	Wednesdays	Thursdays	Fridays
8 AM – 9 AM	Planning Time for Instructors	Planning Time for Instructors	Planning Time for Instructors	Planning Time for Instructors	Post-Testing (TABE, OPT, WorkKeys, etc.) GED123 Registration
9 AM – 10 AM	Health Literacy Class	AEMath10 Class AEReading10 Class AEWriting Class	AEMath10 Class AEReading10 Class	Health Literacy Class	
	Orientation for New Students Begins			AEWriting Class	
10 AM-10:30 AM					
10:30 AM – 10:45 AM	Break	Break	Break	Break	
10:45 AM – 12:15 PM	Financial Peace Class	AEMath20 Class AEReading20 Class AELanguage Class	AEMath20 Class AEReading20 Class	Financial Peace Class AELanguage Class	
12:15 PM – 1:15 PM	Lunch Break	Lunch Break	Lunch Break	Lunch Break	Lunch Break
1:30 PM – 3 PM	Learning Lab	AEMath20 Class* AEReading20 Class* AEWriting Class	AEMath20 Class* AEReading20 Class* Learning Lab	AEWriting Class Learning Lab	
3 PM – 4 PM	Learning Lab	Learning Lab	Learning Lab	Learning Lab	
3:15 PM – 4:15 PM		GEDPlus Reading Class	GEDPlus Math Class	GEDPlus Language Arts/Writing Class	
5 PM – 7 PM	Orientation for New Students Night Class			Night Class	

*If there is more student need for a lower level math or reading class in the afternoon, these classes will become 10 level classes rather than 20 level.

**Note: For students who read at below 2.0, reading staff will schedule one-on-one instruction for them on Mondays.