

MAY 2006 GED UPDATE

Conference Information

You should receive your registration form for the Examiner's conference this week. Please note the due dates and the cancellation date. Adrian Parrish will handle the registration and room reservations.

The agenda for the conference will not be finalized until the RFP scoring contract is let. Depending on the extent of changes to the scoring process, other sessions may be limited. If there is a particular session you suggest, please contact B. J. Helton.

There will not be a dinner or reception on Monday evening. You will be on your own for dinner, but reimbursed at the state rate with receipt attached. Dinner per diem is \$15. Earliest check in at the hotel is 3:00 if rooms are available. Please let Adrian know if you will be arriving after 6:00.

For those who want to network on Monday evening, we will have a room available.

OSS Change Request Form

Although there is an electronic change request form on the OSS site for changes that cannot be made on the examinee update page, the use is restricted. You may update birth date. All form corrections, repeated test forms, and out-of-state combination of records goes through the KYAE office.

Combination of Out of State Scores

There seems to be confusion about the process for testing a student who has already tested in another state. Often the adult education provider is not aware of the need for an official transcript from the other state until the student is ready to test in Kentucky. KYAE is repeating the instructions to share with examiners and adult education providers. Please share this information with the adult education providers you serve. It is particularly important for job corps staff to be cognizant of the process.

- The examinee must obtain an official transcript of scores from the other state. This transcript must be presented to the examiner in advance of the Kentucky test date. It helps if the student also requests a test history so all testing dates and forms are shown.
- The examinee must still meet the Kentucky eligibility requirements and obtain a GED Testing Application Form--KYAE-6.
- The examinee must provide Kentucky OPT scores for any subjects in which they want to test in KY. These should be on the KYAE-6 form in the test readiness section.

- The examinee must complete a demographic form and submit it to the examiner in advance of the KY test date along with the out-of-state official transcript.
- The examiner will send the completed demographic form, out-of-state transcript, and completed OSS change request form to Rae Smith in the state office before the candidate tests in KY. Rae Smith will call the other state, confirm the information on the transcript and get any additional test history information. Any additional test history information will be shared with the local test center.
- Rae Smith will send the demographic form and out-of-state transcript to OK. The Kentucky record will be created and the out-of-state scores will be placed in that record.
- The examinee tests in KY and the KY scores go into the KY record. The out-of-state scores will already be in that record.

No state has access to the scores from another state through a common database or any scoring service. The state GED offices cannot look at scores from another state, even if that other state uses the same scoring service.

No Kentucky test center should send in out-of-state transcripts to the scoring center to be entered into a Kentucky record. The Kentucky test center should send the out-of-state transcript to the state office. The state office will handle combining out-of-state scores. This process minimizes the chance of repeating a test form across state lines and/or exceeding the three times testing per year. We also minimize the wait time for candidates since their out-of-state scores will already be in the system before they test in KY.

Pre-2002 Button on OSS

This database is obsolete and will be removed with the new scoring contract. Information for scores pre-2002 must be sent to KYAE. Records have been added to this database at KYAE that do not appear on OSS.

GED Attainment Survey

Thanks to the 27 examiners who responded to the survey. The summary of the examiner and adult education providers (71) responses is attached to this e-mail. KYAE will be convening a focus group to discuss the results and brainstorm about ways to increase the number of GEDs enabling Kentucky to meet the CPE key indicator for GED production

REMINDERS

Contracts Due--	May 15
Conference Registration--	June 5
Examiner's Conference--	June 26-27
Emergency Plans--	July 1
